

# How to enter tickets for paper users

1. Log into Beanstack

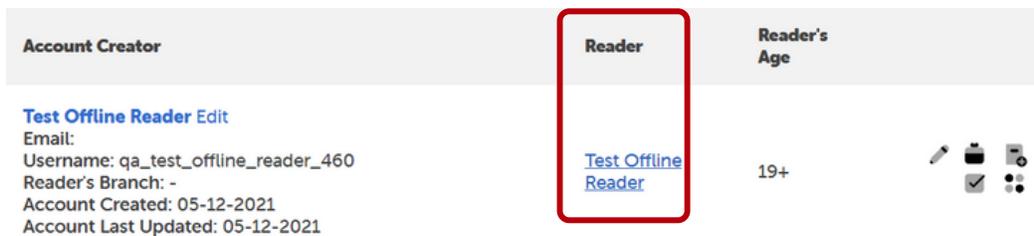
**Username:** Staff

**Password:** beanstack (info should automatically fill in for you)

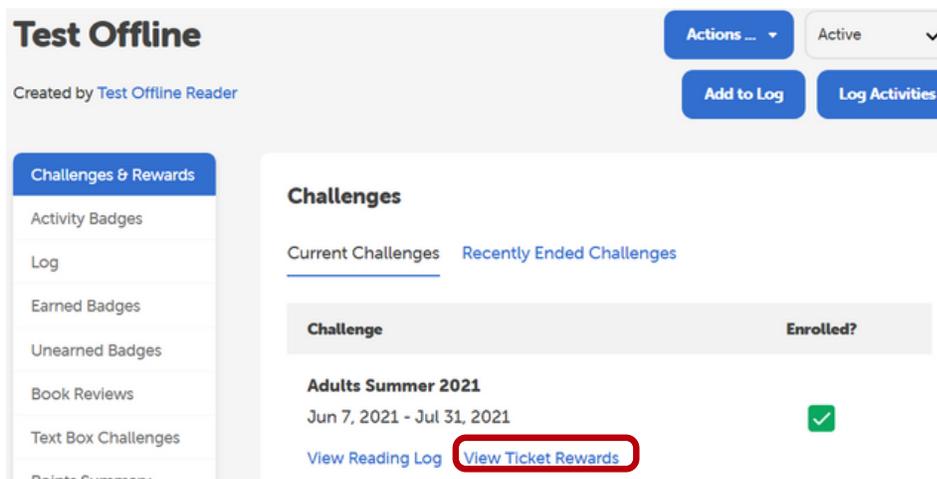
2. Select **People**--->**Find a Person** search by first/last name, email, phone, etc.

3. Scroll down to see results.

Click on the reader's name under the **Reader** column.



4. Click on **View Ticket Rewards**.



5. Enter the tickets earned in the drawings of the reader's choice.

## Ticket Rewards for Adults Summer 2021

Test Offline has 5 tickets available for Adults Summer 2021

This shows how many tickets they have to enter.

Title	Drawing Date	Max Entries	Number Entered	Add	Remove
Dices Creative Cakes	July 31, 2021	0	0	+	-
Dutch Wonderland	July 31, 2021	0	0	+	-
Lehigh Valley Zoo	July 31, 2021	0	0	+	-
Longwood Gardens	July 31, 2021	0	0	+	-
Peppermint Stick Candy Store	July 31, 2021	0	0	+	-

Add or Remove a ticket with these blue buttons.

Additional drawings may be accessed by going to the next page.